

Dated: 05/07/2022

#### **Minutes of Meeting**

Ref. No. KPRIET/NSC-IQAC/22-23/ODD/001

Vision of the Institute	intelle	ecome a premier institute of academic excellence by imparting technical, ectual, and professional skills to students for meeting the diverse needs of the try, society, the nation and the world at large.	
Mission of the Institute	> 0 > 0 a > E iii	Commitment to offer value-based education and enhancement of practical skills.  Continuous assessment of teaching and learning process through scholarly activities.  Enriching research and innovative activities in collaboration with industry and institute of repute.  Ensuring the academic process to uphold culture, ethics and social esponsibility.	
Core Value		PRACTICE	
	Р	Professionalism	
	R	Responsible	
	Α	Adaptable	
	С	Coherent	
	T	Transparent	
	ı	Integrity	
	С	Compassionate	
	Е	Ethical	
Culture of KPRIET	Holistic PRACTICE		
Objective/ Vision/ Mission/ Functions of the NSC		evelop and facilitate continuous quality enhancement in academic and nistrative processes through adoption of quality culture and best ices	

Minutes of the 1<sup>st</sup> Meeting of Academic Year 2022-2023 held between 09:30 am to 10:30 am on 05/07/2022 at Internal Quality Assurance Cell Office, Administrative Block.

### Applicable stakeholders to attend the meeting

SI. No.	Nature of s	take holder F	For this meeting		lways
1. NSC Members			4 67 1 ASS		<b>~</b>
		Members invited for this	meeting		
SI. No.	Name	Designation		This Meeting	
31. NO.	Name	Designation	Designation -		Leave
1.	Dr.R.Devipriya	Professor / AD		~	
2.	Ms.R. Rajeshwari	Assistant Professor (Sr.G) / BM		~	
3.	Dr. A. Sowmya	Assistant Professor (SI.G) / CH		~	



4.	Dr. S. Kanmani	Associate Professor / CE	~	ite
5.	Dr. N. Saranya	Assistant Professor (SI.G) / CS		OD
6.	Dr. V. Seethalakshmi	Associate Professor / EC		
7.	Ms. R. Revathi	Assistant Professor (Sr.G) / EE	•	
8.	Dr. S. Sathish	Assistant Professor (SI.G) / ME		
9.	Ďr, M. Myvizhi	Assistant Professor / MA		
10.	Dr.A.H.Aswathy	Assistant Professor (SI.G) / CS	4	
11.	Ms.S.P.Kavya	Assistant Professor (Sr.G) / CS		*************

	Review of the Previous Meeting					
SI. No.	Points Taken up for discussion	Remarks/Action to be taken	Responsibility	Target date	Remarks/Status	
1	Course File preparation	Preparation of formats and templates	IQAC Head	30/06/22	Completed	
2	Awareness Programme	Workshop on OBE and Accreditation process	All faculty	07/07/22 & 08/07/22	Ongoing	

### Agenda of the Current Meeting:

- 1. Awareness workshop preparedness
- 2. IQAC audit schedule for Odd semester
- 3. Interdepartmental audit for I year and PG courses
- 4. Audit for Additional credit courses
- 5. Miscellaneous

Minutes of the Current Meeting							
SI. No.	Points Taken up for discussion	Remarks/Action to be taken	Responsibility	Target date			
1. Conduction of Workshop	<ol> <li>Head/IQAC disseminated the list of committee members and session in charges for conducting a two day Workshop on "OBE and Accreditation Process" on 07/07/22 &amp; 08/07/22.</li> <li>Responsibilities to be taken care for the effectual conduction of the workshop by ensuring presence of all the faculty members were discussed.</li> </ol>	IQAC members	08/07/2022				
2.	IQAC audit schedule	<ol> <li>Head/IQAC discussed the schedule of IQAC audits for the odd semester of Academic Year 2022-23.</li> <li>Faculty members are asked to follow the revised formats and checklists to prepare the course files.</li> </ol>	IQAC members & All faculty	Continuous			



			<ul> <li>3. IQAC executed revision on course record as per the suggestions given by HoDs of all the Departments.</li> <li>4. Revised course record will reduce the</li> </ul>		
	3.	Interdepartmental audit	requirement of printouts.  It was discussed for conduction of the following interdepartmental audits.  a) UG I year even semester course files  b) PG I year odd semester course files	IQAC members & Allotted auditors	Third week of Jul'22
,	4.	Audit for Additional credit courses	All additional credit courses including mandatory courses and personality enhancement activities to be audited during the Interdepartmental audit. IQAC co-ordinators are informed to make sure the file submission for the same during audit.	IQAC members & Course Incharges	Third week of Jul'22
	5.	Miscellaneous	IQAC is ready to be a part in conducting any activities for the development of stakeholders. At least one activity per month shall be co-ordinated in any one department as scheduled by IQAC.	IQAC members	Continuous

The Meeting came to close by thanking the chair.

**Date of Next Meeting** 

: 23/07/2022

i/c Minutes of Meeting Dept. of chem. Engg.,

Head-IQAC,

KPR Institute of Engineering and Technology, Avinashi Road. Arasur, Coimbatore - 641 407



## Minutes of the IQAC Meeting No. 01 Academic Year: 2022-23

Date

: 08.12.2022

Time

: 10.00 AM

Venue

: Imperial Hall - Daffodil

#### Agenda:

1. Confirmation of Minutes of Previous IQAC Meeting

2. IQAC activities

3. Discussion on Rankings and Awards

4. Review of NIRF 2023

5. Discussion on Curricular aspects, Innovations in Teaching Learning process

6. Discussion on Students Affairs activities

7. Review of AQAR 2021-22

8. Any other Points

#### Minutes of the Meeting:

Dr.M.Akila, Principal welcomed all the members for the IQAC meeting. The following points were discussed.

S.No.	Agenda	Points Discussed	Action Taken
1	Confirmation of	Head - IQAC presented the	Internships by students and faculty
	Minutes of Previous	minutes of the previous meeting	members and visit to premier
	IQAC Meeting	and action taken report.	institutes has been improved as
			suggested.
2	IQAC Activities	Head IQAC presented the activates	Expert member appreciated the
	1,00	conducted by IQAC. She	workshops conducted for the
		highlighted the outcomes of the	faculty members on OBE.
	TV BLOWNER OF BUILDING CO.	activities which were organized for	
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	The street of th	students.	я.
3	Diamaia	II I DACC II I -l II-	Essent manufact manufact to
3	Discussion on	Head RASC discussed about the	Expert member suggested to
	Rankings and Awards	Awards and various Rankings	go-through and apply for QS
		applied and its status.	ranking for ASIA and BRICS.
4	Review of NIRF 2023	Director Planning and	Expert member appreciated for
	, with	Development presented the details	NIRF 2022 ranking received by the
		prepared for NIRF 2023	institution. He gave a few
			suggestions in the details presented
			for the better position in the
			upcoming year.

5	Discussion on Curricular aspects, Innovations in Teaching Learning process	<ul> <li>CFTIE (Centre for Teaching Learning and Innovation) has prepared the key process indicators and the Vision 2025 for the development of Teaching Learning process</li> <li>CARE (Centre for Active Research in Engineering Education) was initiated to enhance the teaching skills and methodologies of the faculty members</li> </ul>	Expert member appreciated for the new initiatives, further suggested to identify the requirements of the statutory bodies and include the same in faculty development.
6	Discussion on Students Affairs activities	Head SA presented the activities conducted and support extended towards students' developments.	Members suggested to include all the activities conducted for the welfare of students under the SA activities
7	Review of AQAR 2021-22	AQAR 2021-22 was reviewed and suggestions for improvements were recommended.	AQAR 2020-21 will be submitted before 31st Dec 2022 as per the NAAC notification.
8.	Any other points	Suggestions from experts and members	<ul> <li>Motivate students to take part in events in the premier intuitions, such as hackthons to improve the students' competitiveness</li> <li>Publications in reputed high impact journals to be improved.</li> </ul>

The meeting ended with the thanks note to all the members for attending the meeting.

Head-IQAC,

KPR Institute of Engineering and Technology. Avinashi Road. Arasur. Coimbatore - 641-427 IQAC Chairman / Principal

PRINCIPAL

KPR Institute of Engineering and Technology Arasur, Coimbatore - 641 407



### **IQAC MEETING ATTENDANCE**

VENUE: DAFFODILE TIME: 9.00-4.30 DATE: 03.12.22

S.NO	NAME OF THE FACULTY	DESIGNATION	Committee Name	SIGNATURE
1	Dr. PRASHANT R. WAIR	External	-	Pour
2	Dr. M. Kaltýrvela	Prof & Direction	NIRF	M. ween
3	DY-J. ENDRA	Prof literal BCE	RASC	Salista
4	Dr.L.PABH	AP (SL.G) / MECHANICAL	IQAC ASSO. HEAD	\$65 /12/20n
5	Dr. K.KAMARAJ	ASP/CSE	RASC	(c./my/3/12/22
6	Dr D. Verwyry	Ant (ect	Hecal (NDC Member) RAJE	Woslam.
7	29. K. Rawi Kuma	prof /mah	CHED	d. gaidh
8	J. ROHAN	Prof/chem	CFTIE/FA	J. Ool
9	Prof. P. Pavikim	APGS-6) ( EEC		Politer
10	Dr. J. Bepgom	Profleee	Fleed FRAC (	Mufitzz

ASSOCIATE HEAD - IQAC [Dr. L PRABBU ARCSIGO/MEGIT

Head-IQAC,

KPR Institute of Engineering and Technology. Avinashi Road, Arasur, Colmbatore 641, 407



### **IQAC MEETING ATTENDANCE**

TIME: 9.00 -4-30 AM PM DATE: 08 12.22 VENUE: DAFFODILE

S.NO	NAME OF THE FACULTY	DESIGNATION	Committee Name	SIGNATURE
61	D-1 · A · Sowmya	AP (51.G)	IQAC	A 12/22
12	Rajeshwan: R	AP (Sr.cn)	IPAC	Me 2/12/22
13	Do.M. Myvizhi	Ap (51.G1)	IQAC	Sofferior
14	Dr. M. BUBRAMANIA	Ap(sr.G)	IQAC	Motor
15	Dr. N. SARANYA	Ap Col.C)	20AC	Waln
16	DY-L-LATHLH	APCLL-01)	TOBC	S. Film
<b>1</b> 7	S. KARTHIC	APCSV.G)	IRAC	8000
18	DA.V.S. CHANDRILD	Prof /EFE	2 Q A C	Chedo.
19	Dr. V. Scethalaksku	Prof/ECE	IGAC	Sall myn.
20	Dr-RDharmaraj	Asplana	IQAC	Bomblish

ASSOCIATE HEAD - IQAC

[Dr.L.PROPEN AP(SLG) /ME(H)

Head-IQAC, ---

KPR Institute of Engineering and Technology. Avinashi Road, Arasur, Coimbatore - 841, 407



Dated: 20/01/2023

#### **Minutes of Meeting**

#### Ref. No. KPRIET/NSC-IQAC/22-23/ODD/010

Vision of the Institute	20, 50 1000 100	To become a premier institute of academic excellence by imparting technical, intellectual, and professional skills to students for meeting the diverse needs of the					
III Stituto		industry, society, the nation and the world at large.					
Mission of the		Commitment to offer value-based education and enhancement of practical					
Institute		kills.					
montato	120	Continuous assessment of teaching and learning process through scholarly					
	l .	ctivities.					
	> Enriching research and innovative activities in collaboration with industry and						
		nstitute of repute.					
		insuring the academic process to uphold culture, ethics and social					
	1	esponsibility.					
0		PRACTICE					
Core Value							
	Р	Professionalism					
	R	Responsible					
	Α	Adaptable					
	С	Coherent					
	Т	Transparent					
	ı	Integrity					
5.	С	Compassionate					
:3	Е	Ethical					
Culture of KPRIET	Holistic PRACTICE						
Objective/ Vision/ Mission/ Functions of the NSC	100 200	evelop and facilitate continuous quality enhancement in academic and nistrative processes through adoption of quality culture and best ces					

Minutes of the 10<sup>th</sup> Meeting of Academic Year 2022-2023 held between 3.30 pm to 04:20 pm on 20/01/2023 at Internal Quality Assurance Cell Office, Administrative Block.

#### Applicable stakeholders to attend the meeting

SI. No.	No. Nature of stake holder     NSC Members		For this meeting		Always	
1.						
	dament of the second	Members invited	for this meeting			
SI.	Name Designation	Name Designation			This Me	eting
No.	Name	Des	ignation	Pres	ent	Leave
1.	Dr. N. Saranya	AP (SI.G) / AD		~		
2.	Dr. P. Arun Kumar	AP (Sr.G) / BM	1			<b>V</b>



3.	Dr. A. Sowmya	AP (SI.G) / CH	✓	
4.	Dr. S. Kanmani	AsP / CE	~	
5.	Dr. R.H. Aswathy	AP (SI.G) / CS	~	
6.	Dr. V. Seethalakshmi	Prof / EC	~	
7.	Dr. M. Kalamani	Prof / EC	~	
8.	Dr.M.Vasim Babu	Prof / EC	~	
9.	Ms. R. Revathi	AP (Sr.G) / EE	4	
10.	Dr.S.Sathish	AP (SI.G) / ME		<b>*</b>
11.	Dr. M. Myvizhi	AP (SI.G) / MA	4	
12.	Ms. R. Krishna Kumar	AP / BM	4	
13.	Dr. M. Makeshkumar	AsP / ME	~	
14.	Dr.L.Prabhu	AP (SI.G) / ME, Asso. Head/IQAC	~	
15.	Dr.J.Karpagam	Prof / EE, Head/IQAC	<b>~</b>	
16.	Dr.U.S.Ragupathy	Director, Quality Assurance	~	

	Review of the Previous Meeting						
SI. No.	Points Taken up for discussion	Remarks/Action to be taken	Responsibility	Target date	Remarks/Status		
1	Interdepartmental Audit	Completed	IQAC Members	Dec'23	Completed		

### Agenda of the Current Meeting:

- Lecture plan and course record discussion
   IQAC Audit plan for even semester
- 3. Any other points

Minutes of the Current Meeting					
SI. No.	Points Taken up for discussion	Remarks/Action to be taken	Responsibility	Target date	
1.	Lecture plan discussion	Revisions made in lecture plan was discussed instead of following course plan and lesson plan separately. Revised lecture plan to be followed for the even semester courses of academic year 2022-23.      The Director, QA has explained each and every sections of the lecture plan during the meeting.	IQAC Coordinators & All faculty	Continuous	



	•	and clarified doubts on the same.  3. IQAC coordinators are asked to get trained on the Lecture Plan preparation with the guidance of the Director, QA. Then the faculty in their department can be properly guided by the coordinators.		
2	Optimization of Course Record contents	Several changes have been suggested in the course record by the Director, QA. Since the course records are printed already, we may use the same for this semester by following the suggested modifications in the entries.	All faculty	Continuous
	Suggestions in the documents	i. Authenticated syllabus can be directly downloaded by the faculty from CFAC website.  ii. Faculty can paste printed course outcomes and syllabus in the logbook instead of writing it.  iii. Class timetable is not required in course record. Individual timetable for the subject only to be written in the respective course record.  iv. Attendance percentage is not necessary in course record. Instead, keep the attendance report downloaded from CMS.  v. Questions to be taken to make the student think on the engineering aspects. Let this be followed strictly during the question paper setting from now on.  vi. Answer keys to be submitted in handwritten form with scheme of valuation.  vii. Slow learners are to be identified uniformly throughout the institute. (i.e below 50 % mark)	All faculty	Continuous
4.	IQAC Audit plan for even semester	Hereafter, Interdepartmental audit is called as "Internal	IQAC Coordinators & All faculty	Continuous



		Audit". IQAC coordinators can audit the files of their respective department periodically after every CIAT and ESE.  2. External audit for higher semester course files can be done after the end semester result announcements.		
5.	Any other points	Interdepartmental audit findings were discussed. It was informed that the observations could be minized in the forthcoming audits.	IQAC members	Continuous

The Meeting came to close by thanking the chair.

**Date of Next Meeting** 

: 04/02/2023

Head-IQAC,

KPR Institute of Engineering and Technology, Avinashi Road, Arasur, Coimbatore - 641 407 Director / QA

Dr. U. S. Ragupathy, M.E., Ph.D.
Professor - ECE
Director - Quality Assurance
KPR Institute of Engineering and Technology
Arasur, Coimbatore - 641 407, India



## Minutes of IQAC Meeting.02 Academic Year: 2022-2023

Date

: 26.04.2023

Time

: 11.00AM to 01:00PM

Venue

: Marigold

S.No.	Category	Name	
1.	Chair Person	Dr. M. Akila, Principal	
2.	Management Member	Dr. A.M. Natarajan, Chief Executive	
3.		Dr. Prashant R. Nair, Vice Chair / IQAC, Amrita University,	
	Estamal Essay Manchaus	Coimbatore	
١.	External Expert Members	Dr. P. S. Mayurappriyan, Head-Accreditations, Kumaraguru	
		College of Technology, Coimbatore	
5.		Dr. A. Balamurugan, Registrar, Director- CFAC	
б.	1.1	Dr.S.Balasubramanian, Prof & Head / CH	
7.		Dr. D. Ganeshkumar, Prof & Head / BM	
3.	Senior Administrative	Dr. G. Anusha, Prof & Head / CE	
).	Members	Dr. N. Yuvaraj, Prof & Head / CS	
0.		Dr. J. Indra, Prof & Head / EC	
11.		Dr. K. Mohana Sundaram, Prof & Head / EE	
12.		Dr. S. Ramesh Babu, Prof & Head / ME	
13.		Dr. V. Seethalakshmi, Prof/ EC	
14.		Dr. S. Kanmani, AsP / CE	
15.	Three to Eight Teachers	Dr. L. Prabhu, AP(Sl.G) / ME	
16.		Dr. N. Saranya, AP(Sl.G) / AD	
17.		Dr. R. Sivaramakrishnan, AP(Sr.G) / CS	
18.	Alumni	Er.S.Jithendra, Wipro Technologies, Coimbatore	
19.	Student	Mr. N. M. Chandranath, III Year ME	
20.	C 1: / / D: /	Dr. U. S. Ragupathy, Prof/EC & Director QA	
21.	Coordinator / Director IQAC	Dr. J. Karpagam, Prof/EE & Head - IQAC	
	IUAL		

#### Minutes of Meeting:

S.No.	Points Discussed	Remarks / Action to betaken	Responsibility	Target Date
1.	Minutes of the previous meeting and action taken report has been discussed.	Mentoring system to motivate the students is well appreciated by the expert members.		
2.	<ul> <li>Vision and Mission of the Institute was deliberated.</li> <li>Various activities related to Research and Consultancy was discussed.</li> <li>Students placement details has been pointed out.</li> </ul>	<ul> <li>Members appreciated the stipend that have been given to PG and Research scholars.</li> <li>Expert members suggested to award grace mark for the students who excel in extra and co curricular activities at premier institutions</li> </ul>	Director / CFAC	June 2023
3.	<ul> <li>Activates of the IQAC was presented to the members.</li> <li>Members reviewed the observations about         <ul> <li>Events organized</li> <li>Revised Format</li> <li>Quality initiatives</li> </ul> </li> </ul>	Expert Members suggested that  • Strategic Plan progress should be continuous  • Assessment can be conducted for the event organized to measure its quality	Director / QA and All HoDs	Continuous
4.	Submission of NBA SAR has been discussed and it is planned to submit.	Expert members advised to check the norms of NBA for the submission of SAR.	Director / QA	October 2023
5.	Suggestions from Experts and Team members	<ul> <li>Arc chart should be made available for the entire institution</li> <li>Best Practices has to be listed out</li> <li>Integrate and fit IQAC with every sector</li> </ul>	Registrar  Head / IQAC  Head / IQAC	July 2023 Dec 2023
		• Incorporate NEP with curriculum	Director /QA	July 2023

Dr.R. MANJULA DEVI,ME, PAR. KPR Institute of Engineerit Avinashi Road, Arasur, COMBATORE - 841 487.

Director/QA

Dr. U. S. Ragupathy, M.E., And Professor - ECE
Director - Quality Assurance
KPR Institute of Engineering and Technology
Arasur, Colmbatore - 641 407, India

Chair Person / IQAC

Dr. M. AKILA M.E.,Ph.D PRINCIPAL

KPR INSTITUTE OF ENGINEERING

AND TECHNOLOGY

AVINASHI ROAD, ARASUR

COIMBATORE - 641 407

### Internal Quality Assurance Cell (IQAC)

KPR Institute of Engineering and Technology



### IQAC MEMBERS - Attendance

Date: 25.04.23

Time: 11.00 AM to 01.00 PM

Venue: Marigold

S.No	Category	Name	Signature
1.	Chair Person	Dr. M. Akila, Principal	dr 28hla
2.	Management Member	Dr. A.M. Natarajan, Chief Executive	Darson
3.	External Expert	Dr. Prashant R. Nair, Vice Chair / IQAC, Amrita University, Coimbatore	pour
	Members	Dr. P. S. Mayurappriyan, Head- Accreditations, Kumaraguru College of Technology, Coimbatore	Openarly 12 12 23
		Dr. A. Balamurugan, Registrar, Director- CFAC	Kuy 25.4.2
		Dr.S.Balasubramanian, Prof & Head / CH	Mystylan
	Senior Administrative Members	Dr. D. Ganeshkumar, Prof & Head / BM	STERVIENS
4.		Dr. G. Anusha, Prof & Head / CE	Dbg/25/4/23
		Dr. N. Yuvaraj, Prof & Head / CS	Gen 3104123
		Dr. J. Indra, Prof & Head / EC	32814/2
		Dr. K. Mohana Sundaram, Prof & Head / EE	Kylentul23
		Dr. S. Ramesh Babu, Prof & Head / ME	25 A
	Three to Eight Teachers	Dr. V. Seethalakshmi, Prof/ EC	Sally Sight
		Dr. S. Kanmani, AsP / CE	Jr. 25 16123
5.		Dr. L. Prabhu, AP(SI.G) / ME	Slato
		Dr. N. Saranya, AP(SI.G) / AD	W 25/4/23
		Dr. R. Sivaramakrishnan, AP(Sr.G) / CS	2. ( 36)
6.	Alumni	Er.S.Jithendra, Wipro Technologies, Coimbatore	Leave
7.	Student	Mr. N. M. Chandranath, III Year ME	DLW.N.M
	Coordinator / Director IQAC	Dr. U. S. Ragupathy, Prof/EC & Director QA	Kaylo C 2 5/ Ald
8.		Dr. J. Karpagam, Prof/EE & Head - IQAC	DU 123
		Dr. R. Manjula Devi , Prof / CS	Jacob Starks